



National Gem & Jewellery Authority

Assay Office

25, Galle Face Terrace, Colombo – 03

Tel : 2390645-8 Fax : 2329697 E-mail: assay@ngja.gov.lk

APPLICATION FOR REGISTRATION OF SPONSOR'S / RESPONSIBILITY MARK

*(Please complete this form and send to the above address or personally hand over to the Assay Office)

(1) i. Full Name Mr/Mrs/Miss:

ii. Name with Initials:

(2) Name of the organization/Company:

(3) Personal Address:

Tel No: E-Mail:

(4) Business Address:

(5) Telephone No: Mobile No.:

Fax No:..... E-mail:.....

(6) Business Registration No. & Date:

(7) Please affix here the sketch of the Sponsor's mark.

A) Sizes of the Punch (mm ²)	Shape
0.50	1. Straight
1.00	
1.50	2. Swan Neck
Other	
B) Software /CD for Lazer marking should be of vector version.	

(8) If the Sponsor's mark patented @ Yes / No

(9) If "Yes" Registration No. & place of registration:

(10) The registration fee will be Rs.5,000/- (+taxes) for 10 year period from the date of application, and is renewable.

I declare that the above particulars are correct, and undertake to forward to you before use every punch or other equipment intended to be used for striking the sponsor's mark.

SIGNATURE / SEAL

DATE.....

FOR ASSAY OFFICE USE ONLY

1. Software/CD submitted. – Yes/ No
2. Date Registration Completed
3. Details of Payment Cash/ Cheque No.

Mark	Design No	Punch No.	Plate No

.....
Date

.....
Signature
Director (Assaying & Hallmarking)