



NATIONAL GEM & JEWELLERY AUTHORITY

25, Galle Face Terrace Colombo 3, Sri Lanka. Tel+94112390653

APPLICATION FORM

FOR OFFICE USE ONLY

APPLICATION FORM NO							
DATE OF SUBMISSION							

OBTAIN SHOP SPACE AT NGJA EHELIYAGODA BUILDING

NAME OF APPLICANT																															
COMPANY NAME																															
REQUIRED LEVEL (Level 01 / Level 02)																															
DEALERS LICENCE NO.						2017				2018				2019																	
JEWELLERY REGISTRATION NO.						2017				2018				2019																	
PERMANENT BUSINESS ADDRESS																															
TELEPHONE (O)												E MAIL 1																			
TELEPHONE (M)												E MAIL 2																			
FACSIMILE												WEBSITE																			
COMPANY DETAILS																															
NATURE OF COMPANY (PARTNERSHIP/PROPRIETORSHIP/PUBLIC/PRIVATE)																															
NATURE OF BUSINESS																															
BUSINESS REGISTRATION NO.																															
VAT REGISTERED NO.																															
BRANCH OFFICES (IF ANY) OR ASSOCIATED COMPANIES																															
TURNOVER 2016/2017 RS.			LOCAL												INTERNATIONAL																
TURNOVER 2017/2018 RS.			LOCAL												INTERNATIONAL																
TOTAL EXPORTS 2017 RS.			GEMS												JEWELLERY																
TOTAL EXPORTS 2018 RS.			GEMS												JEWELLERY																
PARTICIPATION AT FOREIGN/LOCAL TRADE FAIR & EXHIBITIONS																															
MEMBERSHIPS																															
DETAILS OF DIRECTORS/PARTNERS/PROPRIETORS																															
								DIRECTOR/PARTNER NO. 01								DIRECTOR/PARTNER NO. 02								DIRECTOR/PARTNER NO. 03							
NAME																															
TELEPHONE (M)																															
ARE YOU A MEMBER/SHOP HOLDER OF PRESENT "SLGJE"																															
I HERE BY CONFIRM THAT THE ABOVE PARTICULARS ARE TRUE TO THE BEST OF MY KNOWLEDGE.																															
AUTHORIZED PERSON												SIGNATURE																			
COMPANY CHOP																															

NOTE: CRIB REPORT FOR TWO YEARS SHOULD BE ACCOMPANIED WITH THE APPLICATION

CONDITIONS

1. To use the stall space only for the designated business.
2. Not to conduct any business which may harm the reputation of the National Gem & Jewellery Authority in particular and Sri Lanka in general.
3. To enter in to a Tenancy Agreement with National Gem & Jewellery Authority prior to occupying the stall space.
4. The Monthly rental for the stall space is fixed and not negotiable.
5. The stall space shall not be sub-let/transferred/change ownership of the business without prior approval of the National Gem & Jewellery Authority.

I hereby agree to abide by the conditions stipulated above.

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Signature