



National Gem and Jewellery Authority

State Ministry of Gem and Jewellery Related Industries



Registration of suppliers for the year- 2022

The Chairman, Department Procurement Committee on behalf of the National Gem and Jewellery Authority invites the applications from Government or Private reputed institutions and individuals to register the following goods and services for the year 2022.

Goods

- 1) Supply of Office Stationery. (Exercise book, Photocopy Paper, Pens, Envelop)
- 2) Supply of Office Furniture (wood, Steel, Aluminium)
- 3) Supply of Gem Testing Laboratory Equipment and Assay Laboratory Equipment.
- 4) Supply of Office Equipment. (Photocopy Machine / Fax Machines / Scanners / Duplicator Machine,)
- 5) Printing Items (Banners, Posters, Name Boards, Leaflets, Magazines)
- 6) Supply of uniforms. (Textiles and Shoes)
- 7) Supply of audio-visual Equipment and Tools. (CCTV Cameras and Accessories, Telephones, Loudspeakers, Multimedia Projector)
- 8) Supply of Tyres, Tubes and Batteries for office vehicles.
- 9) Supply of Computer and Computer Accessories.

Services

- 1) Sanitation, Insurance, Security, Courier, Supply of Drinking Water.
- 2) Supply of vehicles on hire basis or lease basis.
- 3) Repair and service of all types of office vehicles. (engine repair / tinkering / painting / electrical works Air conditioning / cushioning / carpeting)
- 4) Gem Testing Laboratory Equipment and Assay Laboratory Equipment Repair and Service.
- 5) Building renovation, building interior decoration and renovation work.
- 6) Provide consulting, design services related to promotional activities and making promotional Videos.
- 7) Event Management and Construction of stalls
- 8) Providing Services relating to Surveying of Gem land Auctions.
- 9) Contractors for Rehabilitation of abandoned Gem pits.
- 10) Provide glass cleaning services for apartment buildings.

Condition

- 1) Every application should be prepared as per the form issued by the Supply Division of the National Gem and Jewellery Authority.
- 2) A photocopy of the receipt obtained after payment of a non-refundable registration fee of Rs.1, 000.00 + VAT should be attached with the application.
- 3) If you want to register for more than one item or service, separate applications should be sent for each number and a registration fee of Rs.1, 000.00 + VAT will be charged for each additional application.
- 4) All applications should be submitted on or before 09.12.2021 by registered post or to the Supply Division at the address given below and at the top end of the envelope should be marked "Registration of Suppliers - 2022".

For further information - Assistant Director (Procurement)-071-536 2 536

The Chairman - Department Procurement Committee

National Gem and Jewellery Authority

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