



National Gem and Jewellery Authority

Ministry of Industries



Registration of suppliers for the year- 2023

The Chairman, Department Procurement Committee on behalf of the National Gem and Jewellery Authority invites the applications from Government or Private reputed institutions and individuals to register the following goods and services for the year 2023.

Goods

- 1) Supply of Office Stationery. (Exercise book, Photocopy Paper, Pens, Envelop)
- 2) Supply of Office Furniture (wood, Steel, Aluminium)
- 3) Supply of Gem Testing Laboratory Equipment and Assay Laboratory Equipment.
- 4) Supply of Office Equipment. (Photocopy Machine / Fax Machines / Scanners / Duplicator Machine,)
- 5) Printing Items (Banners, Posters, Name Boards, Leaflets, Magazines)
- 6) Supply of uniforms. (Textiles and Shoes)
- 7) Supply of audio-visual Equipment and Tools. (CCTV Cameras / Public Addressing System)
- 8) Supply of Tyres, Tubes and Batteries for office vehicles.
- 9) Supply of Computer and Computer Accessories.

Services

- 1) Sanitation, Insurance, Security, Courier, Supply of Drinking Water.
- 2) Supply of vehicles on hire basis or lease basis.
- 3) Repair and service of all types of office vehicles. (engine repair / tinkering / painting / electrical works Air conditioning / cushioning / carpeting)
- 4) Repair and Service of Gem Testing Laboratory Equipment and Assay Laboratory Equipment.
- 5) Building renovation, building interior decoration.
- 6) Provide consulting, design services related to promotional activities and making promotional Videos.
- 7) Event Management and Construction of stalls.
- 8) Providing Services relating to Surveying of Gem land Auctions.
- 9) Contractors for Rehabilitation of abandoned Gem pits.
- 10) Computer/UPS/Printer Repair.

Condition

- 1) Every application should be prepared as per the form issued by the Supply Division of the National Gem and Jewellery Authority.
- 2) A photocopy of the receipt obtained after payment of a non-refundable registration fee of Rs.1,000.00 + SSCL (2.5%) + VAT (15%) should be attached with the application.
- 3) If you wish to register for more than one item or service, separate applications should be sent for each number and a registration fee of Rs.1,000.00 + SSCL (2.5%) + VAT (15%) will be charged for each additional application.
- 4) All applications should be submitted on or before 15.11.2022 by registered post or to the Supply Division at the address given below and at the top end of the envelope should be marked "Registration of Suppliers - 2023".

For further information - Assistant Director (Procurement)-071-536 2 536

The Chairman - Department Procurement Committee

National Gem and Jewellery Authority

No.12, "Macksons Tower", Alfred House Gardens, Colombo 03, Sri Lanka.

Tele: 011-2329295, 2325364, and 2390645-8 **Fax:** 011-2320758, 011-2332197

Web site: www.ngja.gov.lk