



NATIONAL GEM & JEWELLERY AUTHORITY
Ministry of Industries and Entrepreneurship Development
VACANCIES



The National Gem and Jewellery Authority is calling for applications from qualified and experienced candidates who are citizens of Sri Lanka for the following vacant positions.

01. Director Finance (HM 1-1) - 01 Vacancy

Qualification & Experience

a) Membership of this Institute Chartered Accountants of Sri Lanka or membership of chartered Institute of Management Accountant UK and Membership of chartered Institute of certified Accountant UK.

Or

b) A Bachelor's Degree in Accountancy /Commerce/ Economics/ Management and Master degree in Management

And

Minimum of fifteen (15) years' experience in Managerial level in a Government, Department, Corporation, Board or reputed private sector institution.

Salary Scale

HM 1-1 – (Rs. 140,640 – 4,100 X 15 – 202,140/-) + Government Approved Allowances.
(This salary scale will be effective from 01.01.2027)

Salary Step

Rs. 123,019/- as at 2026.01.01 as per MSD Circular 01/2025

Other Allowances

- Official transport facilities will be provided under PED Circular No. 01/2015
- Professional Allowance
- Telephone Allowance

Age

Should be not less than 35 years and not more than 50 years. However, the upper age limit would not apply to internal candidates.

02. Assistant Director (Monitoring) (MM 1-1) - 01 Vacancy

Qualification & Experience

a) A Bachelor's Degree in Business Administration or Management/ Commerce /Statistics from a recognized university with three (03) year post qualifying experience in the relevant field in a Government Department, Corporation, Board or reputed private sector institution.

b) Preference will be given to candidates having 1st 2nd class degree.

c) Ability to work in English is an essential.

Salary Scale

MM 1-1 – (Rs. 91,690 – 2,480 X 10 – 3,450 X 15 – 168,240/- + Government Approved Allowances. (This salary scale will be effective from 01.01.2027)

Salary Step

Rs. 81,710/- as at 2026.01.01 as per MSD Circular 01/2025

Other Allowances

- Professional Allowance
- Telephone Allowance

Age

Should be not less than 22 years and not more than 45 years. However, the upper age limit would not apply to internal candidates.

03. Assistant Director (Legal) - (MM 1-1) - 01 Vacancy

Qualification & Experience

A Bachelor's Degree in Law from a university recognized by the UGC and Attorney at Law.

And

A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.

Salary Scale

MM 1-1 – (Rs. 91,690 – 2,480 X 10 – 3,450 X 15 – 168,240/- + Government Approved Allowances. *(This salary scale will be effective from 01.01.2027)*)

Salary Step

Rs. 81,710/- as at 2026.01.01 as per MSD Circular 01/2025

Other Allowances

- Professional Allowance
- Telephone Allowance

Age

Should be not less than 22 years and not more than 45 years. However, the upper age limit would not apply to internal candidates.

04. Legal Officer - (JM 1-1) - 03 Vacancies

Qualifications & Experience

A Bachelor's Degree in Law which is recognized by the UGC and Attorney at Law.

And

Registered as a Notary

Salary Scale

JM 1-1 – (Rs. 72,650 – 1,360 X 10 – 2,040 X 18 – 122,970/- + Government Approved Allowances. *(This salary scale will be effective from 01.01.2027)*)

Salary Step

Rs. 65,633/- as at 2026.01.01 as per MSD Circular 01/2025

Age

Should be not less than 22 years and not more than 45 years. However, the upper age limit would not apply to internal candidates.

05. Planning Officer (JM 1-1) - 01 Vacancy

Qualification

A Bachelor's Degree in Business Administration / Management / Commerce / Marketing Management/ International Trade / Geography / Economics / Statistics / Policy Management / Geography/ Accountancy / Public / Planning / Industrial Studies / or relevant field from a University recognized by the UGC.

Salary Scale

JM 1-1 – (Rs. 72,650 – 1,360 X 10 – 2,040 X 18 – 122,970/- + Government Approved Allowances. *(This salary scale will be effective from 01.01.2027)*)

Salary Step

Rs. 65,633/- as at 2026.01.01 as per MSD Circular 01/2025

Age

Should be not less than 22 years and not more than 45 years. However, the upper age limit would not apply to internal candidates.

06. Procurement Officer (JM 1-1)- 01 Vacancy

Qualification

- a) A Bachelor's Degree in Accountancy / Management / Commerce / Economics or Intermediate level qualification of the Institute of Chartered Accountants of Sri Lanka (ICASL) / Chartered Institute of Management Accountants (CIMA) / Association of Certified and Corporate Accountants (ACCA) / Higher National Diploma in Accountancy with one (01) year post qualifying experience in the relevant field in a Government Department, Corporation and Board or in a reputed mercantile establishment.
- b) Preference will be given to candidates having 1st or 2nd class Degree and candidates who hold Advanced Diploma in Financial and Management Accounting or Supplies and Material Management in National Institute of Business Management (NIBM) or Fully qualification in the Association of Accounting Technicians of Sri Lanka (AATSL).
- c) Ability to work in English is an essential.

Salary Scale

JM 1-1 – (Rs. 72,650 – 1,360 X 10 – 2,040 X 18 – 122,970/- + Government Approved Allowances. *(This salary scale will be effective from 01.01.2027)*)

Salary Step

Rs. 65,633/- as at 2026.01.01 as per MSD Circular 01/2025

Age

Should be not less than 22 years and not more than 45 years. However, the upper age limit would not apply to internal candidates

07. Enforcement & Regional Development Assistant - (MA 5-1) 02 Vacancies

Qualification

- a) A Bachelor's Degree in Business Administration or Management / Commerce / Economics / Chemistry / Gemology/ Physics / Earth Resources Mining Engineering from a university recognized by the UGC
- b) Preference will be given to candidates having 1st 2nd class degree.
- c) Ability to work in English is an essential.

Salary Scale

MA 5-1 – (Rs. 58,740 – 1,190 X 10 – 1,360 X 15 – 1,670 X 11 – 109,410 + Government Approved Allowances. *(This salary scale will be effective from 01.01.2027)*)

Salary Step

Rs. 53,886/- as at 2026.01.01 as per MSD Circular 01/2025

Age

Should be not less than 22 years and not more than 45 years. However, the upper age limit would not apply to internal candidates

08. Technician (Assaying & Hallmarking) - (MA 2-2) 01 Vacancy

Qualification

Diploma in chemistry from recognized professional institute or an equivalent qualification to NVQ Level 5 issued by a technical / vocational/ Management Training Institute accepted by the tertiary and Vocational Education Commission.

Salary Scale

MA 2-2 – (Rs. 50,540 – 540 X 10 – 630 X 7 – 1,080 X 4 – 1,280 X 20 – 90,270 + Government Approved Allowances. *(This salary scale will be effective from 01.01.2027)*)

Salary Step

Rs. 46,960/- as at 2026.01.01 as per MSD Circular 01/2025

Age

Should be not less than 18 years and not more than 45 years. However, the upper age limit would not apply to internal candidates

Additional Benefits

- Benefits of Employees Provident Fund & Employee Trust Fund
- Incentives based on annual profits
- Medical facilities for the employee and his/her family
- Transportation allowance
- Prize giveaways
- Favorable home loan interest rates and other loan facilities

Citizens applying for all the above positions must be willing to serve in any area of the country.

Interested applicants for the above positions should submit their applications along **with certified copies of their educational/professional/other certificates** & along with the names, designations and telephone numbers of two non-relatives who can provide information about you.

Candidates with the above qualifications should send their applications by registered post on or before **11.05.2026**, addressed to the Chairman and Chief Executive Officer at the address below, indicating the name of the post applied for on the top left corner of the envelope.

Candidates working in the public sector should send their applications through their Head of Department. Late applications will be rejected. Only qualified candidates will be called for interview.

Chairman and Chief Executive Officer

National Gem & Jewellery Authority

No. 260, RTFC & WMC Building, Lake Drive, Colombo 05

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